

## The School of Sacred Heart Saint Francis de Sales, Bennington – Principal

Sacred Heart Saint Francis de Sales School, a Preschool – 8th grade elementary school located in Bennington, Vermont, announces its search for an effective and enthusiastic administrator to serve as its next principal. The successful candidate will be a practicing Catholic in good standing with the Catholic Church who embraces the mission of Catholic education. Additionally, the successful candidate will be someone committed to providing an environment rich in Gospel values, be knowledgeable in current educational trends that lead to academic excellence, be able to implement successful strategies for student and faculty recruitment and retention, possess strong communication and interpersonal skills, and demonstrate successful leadership in an educational setting. This position will become effective July 1, 2021.

Established in 1891, Sacred Heart Saint Francis de Sales School has held true to its mission for more than 128 years, to provide students with a faith-based, academically challenging education in a Catholic community of love and care. The school has created an innovative and comprehensive educational program that directly addresses the complex needs of its students and their families. This is accomplished through an intentional approach which fosters in each student an appreciation of his/her uniqueness as a child of God as well as an ability to think intelligently, to make sound decisions, and to act in the light of the morals developed by Catholic teaching.

Sacred Heart Saint Francis de Sales is served by Priests of the Congregation of Holy Cross. As a ministry of parish, the school falls directly under the administration of the Pastor of the parish. The Principal leads by example and both oversees and coordinates all faith formation and academic aspects of the school, including management and formation of teachers and staff members, development of curriculum, student recruitment and retention activities, management of student interventions, program design, student discipline, and coordination of growth and spiritual guidance of all members of the school. Additionally, the principal is responsible for the administration of the school including development and oversight of budget, coordinating fundraising efforts, working with various school and parish organizations, etc.

The successful candidate must be a practicing Catholic. It is preferred that candidate hold, or be willing to pursue, a Master's degree in Education or Administration; be eligible for Vermont licensing; and have a minimum of five years teaching experience in a Catholic school. Strong interpersonal and organizational skills, along with a desire to build a quality Catholic educational program with parents and teachers as partners, are also preferred.

Interested candidates are asked to send a letter of interest and resume to Dr. Jeanne Gearon, EdD, Superintendent of Schools for the Roman Catholic Diocese of Burlington. These can be sent via mail to 55 Joy Drive, South Burlington, Vermont 05403 or via email to [jgearon@vermontcatholic.org](mailto:jgearon@vermontcatholic.org). Interviewing will commence immediately and will continue until the position is filled.

- Position Type: Full-time
- Positions Available: 1

- Job Category : Administrator > Principal/Dean/Head of School

## **Job Requirements**

- Practicing Catholic in good standing with the Catholic Church who embraces the mission of Catholic Education.
- At least 5 years of relevant experience preferred
- Master's degree preferred
- Citizenship, residency or work visa required

Please send resume and cover letter to Jeanne Gearon, Superintendent of Catholic Schools, [jgearon@vermontcatholic.org](mailto:jgearon@vermontcatholic.org)