

Diocese: Respect Life Coordinator

The Coordinator, reporting to the Executive Director of the Office of Evangelization & Catechesis, provides support and strengthens the Respect Life efforts, programs and ministries of the Church in Vermont. This individual will assist the Executive Director of the Office of Evangelization & Catechesis in supporting all aspects of Respect Life Ministry from conception to natural death. This will include direct support to parishes, priests and the lay faithful.

Essential Duties and Responsibilities

- Promotes and supports the overall strategic direction and vision for Respect Life Ministries set by the diocesan bishop for all age groups and diocesan programs.
- Serves as the diocesan liaison to all life issues and related organizations/ministries.
- Facilitates the work of the Diocesan Respect Life Committee.
- Facilitates the annual Diocesan Respect Life Mass.
- Works with the Diocesan Coordinator of Religious Education and Diocesan Director of Youth Ministry to promote chastity education for young people.
- Coordinates the Diocesan Speakers Bureau for Life Issues.
- Serves as a resource for priests, parishes and the diocese on developments in medical ethics and technology.
- Serves as a resource for priests, parishes, and the diocese on legislative issues concerning life.
- Facilitates formation and education for the diocese on the Church's teachings concerning life issues, including through writing and presentations.
- Coordinates Project Rachel Ministry in the Diocese of Burlington.
- Manages the Project Rachel Phone line.
- Coordinates and facilitates training on the VCAD (VT Catholic Advanced Directive).
- Serves as a resource and facilitator to ministries supportive of the most vulnerable populations, from conception to natural death.
- Completes any and all assignments from the Exec. Dir. Of Evangelization and Catechesis.
- Adheres to all Safe Environment Programs.
- All ministries take place under the larger umbrella of evangelization and in response to Pope Francis' call to "go out" and move our parishes "from maintenance to mission."

Minimum Qualifications

To perform this job successfully, an individual must be able to fulfill each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The individual must understand and be able to articulate the Church's sacramental, ecclesial, moral and spiritual theology and how they apply to the faithful. The individual will be a practicing Catholic in accordance with Canon 874 §1, 3, 4 of the *Code of Canon Law*.

Education and Experience

Bachelor's degree or equivalent experience required; Master's Degree in theology preferred. An individual should be highly competent in the Church's teachings on life issues from conception to natural death. The ability to positively, compassionately and articulately educate and communicate the Church's teachings on life issues is essential. Knowledge of the New Evangelization is helpful.

Certificates, Licenses, Registrations

- Valid Driver's License

Please send your resume to: mfoster@vermontcatholic.org