

**Superintendent of Schools  
Roman Catholic Diocese of Burlington  
South Burlington, Vermont**

**Position Summary**

The Superintendent of Schools, as appointed by the Bishop of Burlington, serves as the delegate for Catholic education, safeguarding the Catholic identity and promoting the academic excellence of Catholic schools operating within the Roman Catholic Diocese of Burlington. The Superintendent oversees the Diocesan Schools Office which provides program support and strategic guidance for 13 schools and associated staff across the State of Vermont. All schools are accredited through the New England Association of Schools and Colleges (NEASC).

The Superintendent is responsible for maintaining a safe environment in our schools, developing a clear vision for Catholic schools in the Diocese and for coordinating the Diocesan curriculum, assessment and instructional programs for pre-school through high school education, employing policies and procedures that aid our schools in realizing this vision. This position demands a high level of professionalism and leadership skills.

This position is highly visible in the Roman Catholic Diocese of Burlington. As such, the Superintendent must be a faith-filled practicing Catholic in good standing with the Church.

**Education & Experience**

Minimum of a masters in school leadership, or other related field; doctorate in education preferred  
Minimum of 5 years of teaching *and* 5 years of administrative experience with a portion of this experience as a Catholic School Superintendent, Principal or School Administrator  
Valid Vermont teaching credential  
Valid Vermont Superintendent's license, or the ability to acquire ample  
Valid Vermont driver's license

**Compensation & Benefits**

Full benefits package – Medical, Dental, Vision, Life/ADD, STD, LTD, Retirement Planning  
Competitive compensation based on experience and education  
Relocation expense reimbursement is negotiable  
Other benefits include ample vacation, discretionary and paid parental leave, tuition assistance, gym membership discount, access to fleet vehicles

**To Apply**

Please send a cover letter, resume/CV, and any other supporting documentation to [mfoster@vermontcatholic.org](mailto:mfoster@vermontcatholic.org).