



Job Description: Christ the King School (CKS), a Preschool - 8th grade elementary school located in Burlington, Vermont, announces its search for an effective and enthusiastic administrator to serve as its next principal. The successful candidate will embrace the school's mission, be committed to providing an environment rich in Catholic values, be knowledgeable in current educational trends that lead to academic excellence, be able to implement successful strategies for student and faculty recruitment and retention, possess strong communication and interpersonal skills, and demonstrate successful leadership in an educational setting. This position will become effective when the candidate is found.

Established in 1940 as part of Christ the King Parish, the school has held true to its mission for more than 80 years, to provide students with an academically excellent, faith-based education in a Catholic community of love and care. The school offers a standards-based curriculum as recommended by the Catholic Schools Office. A robust inclusion program exists to meet the needs of a wide range of learners. Teachers utilize a balance of traditional and innovative instructional methodologies which include the use of technology, and focus on research based, data driven strategies. CKS provides a dynamic after school and vacation camp program, as well as several clubs and community building activities to engage students and parents in the life of the school.

As a ministry of Christ the King - St. Anthony Catholic Parish, the school falls directly under the administration of the Pastor of the parish. The Principal at CKS leads by example and both oversees and coordinates all academic aspects of the school, including management and formation of teachers and staff members, development of curriculum, student recruitment and retention activities, management of student interventions, program design, student discipline, and coordination of growth and spiritual guidance of all members of the school.

Salary: \$ 60,000 to \$ 75,000 Per Year

Job Requirements: RESPONSIBILITIES TO THE SCHOOL ADVISORY BOARD

1. Serves as an ex officio member of the School Board. Principal discusses agenda issues to help the Board Chair prepare the agenda, ensures the preparation of information, research and other appropriate data as requested by the Board.
2. Works cooperatively with the School Board in the implementation of their recommended School policies.
3. Furnishes data and makes recommendations in preparation for the annual budget.
4. Keeps the School Board members informed of the general operation of the school.

At least 5 years of relevant experience preferred

Master degree preferred

Citizenship, residency or work visa required

Application: Please apply via SchoolSpring job ID 4025419

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136 LOCUST STREET, BURLINGTON, VT 05401 • P: 802.862.6696 • CKSVT.ORG